

Document Information

Title	IDT Environmental Policy
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Version History

Version	Date	Summary of changes
Version 1.0	10/04/2025	Document updated

Document Review

	Reviewer	Date
Next Review	IDT Board	<i>Review in Q4 2026.</i>

Environmental Policy

Inchinnan Development Trust recognises the importance of climate change and are committed to be an environmentally responsible organisation, understanding that this is an ongoing and continuous process. We recognise that in partnership with the wider community, both public and professional, that the quality of life in the longer term is dependent on the health and quality of the local and global environment.

The impact the Trust has on wider, global environmental issues is limited. Nonetheless integrating a sustainable approach, and an awareness of environmental impact within the organisation, its services and practice is central to achieving our environmental objectives.

We will seek to reduce the amount of energy and other resources we consume and will work with our staff, service users, volunteers to achieve this. We will promote environmentally responsible ways of working to our suppliers and in the local community.

To achieve our environmental objectives, we will:

- Reduce our current carbon footprint wherever possible to include:
 - Ensuring lights, computers, printers are switched off when not in use.
 - Monitoring the use of heating by thermostatic controls.
- Prepare an action plan, setting out measures to be taken to achieve this reduction, which will include:
 - Reducing use of paper, by increasing the use of electronic media and reducing the amount of internal printing.
 - Reusing other items and ensuring that surplus equipment is passed on to other organisations.
 - Recycling as much of our waste as possible and using 100% recycled products, where available
 - Reducing water consumption.
- Work closely with our landlord on ways to reduce the carbon footprint of the building.
- Raise awareness of and provide ideas for action on environmental issues to our local community and members, making this part of our core work.
- Encourage all staff across the range of services it provides to maintain an awareness of, promote and maintain an environmentally friendly, sustainable approach to service delivery through the goods and services purchased by the organisation.
- Seek to raise the awareness of all staff about environmental issues. We will promote best practice in addressing environmental issues in everyday life and work, and encourage both staff and service users to take action along the lines of a healthier lifestyle (no smoking environments) and less resource intensive lifestyles.
- Comply with all relevant legal obligations.

The Operations & Development Manager will have overall responsibility for implementing this policy on behalf of the Board. All Board members, staff and volunteers will have access to this policy. The action plan will be prepared in consultation with staff and will be approved by Board. This policy will form part of all staff and volunteer induction programmes and environmental matters will be a regular agenda item at meetings.

The Trust's carbon footprint will be calculated (with continued review) and the policy will be reviewed annually by staff/and or the board. The action plan will also be monitored and updated annually by them.